

# Guarantee-Request – ING Bank a Branch of ING-DiBa AG ("ING Bank/Bank")

1. Request to issue a*	Guarantee	🔲 Surety (Bürgschaft)	) 📃 Surety on first de	mand (auf erstes Anfordern)	
Issuance on behalf of	Applicant	Group company	for a third party		
Name, exact Address plus cont Name, Address of group compo 2. Type of guarantee* Advance Payment Delivery	act details of Applicant any/the third (if other than A Payment Performance of works	Reference Phone Fax Email IBAN	plicant Performance Court proceedings	Rental Other	
Offer/Contract No.	Date		Total amount or order amount	Tender/Bid date	
Court	Court r	eference	Court decision date	Tender/Bid No.	
Other details/information					
3. Product information – Dual Use*					
Description of goods (please – if necessary – attach list of goods/proforma invoice) Are the goods/a part of goods subject to the Dual Use Regulation**? no ges If yes, please provide us with the approval notice or the negative notice/Nullbescheid of Federal Office of Economics and Export Control. **Council Regulation (EC) No 428/2009 setting up a Community regime for the control of exports, transfer, brokering and transit of dual-use items.					
4. Guarantee amount and o	currency*				
Currency amount in words		Amount	-	% of the contract/ order value	
5. Beneficiary* Name, adress and contact details of beneficiary					
6. Tenor of guarantee*					
valid until		unlimited vali	idity: commercial life time if u	nlimited = mandatory field	
7. Issuing Bank*					
ING Bank (direct) Name, Address resp. Branch an		rrespondent bank (indirect) k	The follo	wing bank	

8. Wording of guarantee*						
Wording according to	Standard wording ING Bank		Wording attached			
9. Recipient/Transmission*						
Guarantee to	Applicant	Beneficiary	Other recipient			
Dispatch per	Letter	Courier Service	SWIFT			
Name and Address of other recipient						
10. Special instructions						

# 11. Guarantee Business Conditions - Date/Signature\*

## The reference is made to the below mentioned guarantee business conditions which are applicable to this request.

Guarantee Business Conditions At the request of its customers ("principals") the bank will issue guarantees and/or other warranties, such as "Bürgschaften" (collectively called "guarantees"), to third parties ("beneficiaries") only upon the following conditions:

## 1. Direct and indirect guarantee

("direct guarantee") or it instructs another bank ("second bank") to issue the guarantee and issues a guarantee to the latter in the form of a counter-guarantee ("indirect guarantee"). In the absence of instructions on the part of the principal, the bank may issue an indirect guarantee if it considers this necessary in the particular circumstances, taking account of the legitimate interests of the principal.

 Entries and charges
 The bank is entitled to debit the principal with the guarantee amount on a guarantee tee liability account and to charge it – in addition to any expenses – with a han-dling fee and a periodic guarantee commission for the period of its liability as soon as the guarantée or the guarantee instructions and counter-guarantee have been handed over or despatched.

## 3. Examination of documents

The bank will carefully examine any documents which are called for in a guarantee and presented there under, including the demand for payment, to ascertain whether they appear on their face to conform with the terms and conditions of the guarantee and are not inconsistent with one another. If documents are not presented in the original version, but by means of authenticated or tested telecommunication, the bank may treat them as originals.

4. Notification of the principal The bank will immediately inform the principal of the receipt of any claim for pay-ment which conforms with the terms and conditions of the guarantee.

5. Payment under the guarantee The bank is obliged to effect payment if it has received from the beneficiary/the second bank before the expiry of its guarantee a claim for payment which con-forms with the terms and conditions thereof. As a defence against such a claim for payment, the bank can only take account of abuse of legal right in the case of guarantees, counter-guarantees and "Burgschaften" payable upon first demand, and this only if this objection has been raised immediately and if the abuse of legal

## I/We hereby acknowledge the below mentioned increased risks.

## Risk Information for Guarantees "On First Demand"

Under a guarantee upon first demand the bank has to pay upon a demand being made by the beneficiary. The bank can only reject such demand if the objection of the abuse of law ("Einwand des Rechtsmissbrauchs") was raised and can be proven on the face of it, i.e. can be supported with documents. The bank will charge the account of the Applicate the document by the Applicate the document of the Applicate the document. account of the Appplicant even if in the opinion of the Applicant the demand under the guarantee is not legitimate and should not have been made, but an objection of abuse of law ("Einwand des Rechtsmissbrauch") under such demand cannot be proven. After a payment has been made by the bank any claims for reimburse-ment will have to be made by the Applicant against the beneficiary of the guarantee.

right is obvious or is clearly recognisable by everyone on the basis of liquid evi-dences. In the case of other, "Bürgschaften", the bank will take account of all the permissible defences or objections which have been substantiated to it in writing within an appropriate time, and been provided for onward transmission to the baseferent. beneficiary

## 6. Removal from books and guarantee commission

The bank will remove direct guarantees which are not expressly subject to foreign law from its books after they expire, and cease charging the guarantee commis-sion, so long as the text of these guarantees establishes beyond doubt that they sion, so long as the text of these guarantees establishes beyond doubt that they expire on a specific calendar date or upon the presentation of documents envis-aged for the purpose of determining the expiry thereof, if no claim is received by the bank prior to their expiry. In the case of all other direct or indirect guarantees, the bank will only remove the guarantee from its books and cease charging the guarantee commission if the guarantee document has been returned to it for discharge purposes or if the bank has been unconditionally released from liability by the beneficiary/the second bank. In the case of a guarantee specifically requested for legal proceedings, the bank must, so long as the document has not been returned to it by the beneficiary for discharge purposes, be given evidence of the latter's agreement to discharge from liability or of a final order as per Para.109, Sect.2 of the German Code of Civil Proceedure. It is the principal's obligation to produce the conditions enabling the bank to remove the augrantee from the books. conditions enabling the bank to remove the guarantee from the books

### 7. Reduction

The bank will, when the amount of a direct guarantee is reduced, carry out a corresponding partial removal from its books and take this into account when charging commission, if the terms and conditions of the reduction clause in the guarantee have been fulfilled or the bank has been given unconditional partial discharge. In the case of indirect guarantees this rule applies if the bank has a partial discharge from the second bank

8. The bank's right to indemnity The principal will indemnify the bank for any expenses it incurs in connection with the execution of its guarantee instructions, including any judicial and/or extra-judi-cial legal prosecution at home or abroad. This indemnity also includes expenses after the removal of a guarantee from the books, in particular if a payment obligaition still exists under the guarantee or a judgement regarding payment has been pronounced which is enforceable in the country of competent jurisdiction.

Therefore, the Applicant bears the risk that at the later stage the beneficiary will not be able or willing to reimburse the amounts received because of its insolvency or otherwise.

**Risk Information for Guarantees "Under Foreign Law"** There may be an increased risk for any guarantee issued by the Applicant which is subject to a prescribed law and/or venue outside of the Federal Republic of Germa-ny; such possible increased risk being due to the fact that a foreign law and a for-eign venue shall be applicable to the Applicant as the party requesting the guarantee. To the extent the Applicant nevertheless submits a request for a guarantee to be issued that is subject to a prescribed law and/or venue outside of the Federal Republic of Germany, it hereby agrees to any potentially increased risks that may are therefore. arise therefrom.

Place and date\* 1. Last Name, First name\* 1. Signature of authorised Person\* 2. Last Name, First name' 2. Signature of authorised Person\*

> ING Wholesale Banking Postbox 200244 60606 Frankfurt am Main

Phone: +49 69 2722262 555 Guar@ing.de

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