# InsideBusiness Portal Set up form - New subscription



### 1. Details of the subscription holder

### 2. Agreements

### 3. Users

Name: Latin version of name: Gender: Email: Phone: Date of birth: Language: Country of nationality: Passport or ID number: Business or personal address:

Access to InsideBusiness subscription: User group: Shipping address:

### 4. User groups

Name	Туре	Number of users

Explanation of account permissions			
<u> </u>	Account reporting	Allowed to view balances and transactions and several reports related to this account.	
8	Payments	Allowed to access the payments functionality for this account.	
€⇒	Credit transfers	Outgoing payment transactions.	
∢€	Direct debits	Incoming payment transactions.	
٢	View	Allowed to view transactions for this account.	
Ø	Initiate transactions	Allowed to initiate transactions manually for this account.	
٢	Upload files	Allowed to upload payment files for this account.	
$\times$	Reject transactions	Allowed to reject transactions for this account.	
S	Single signature	Allowed to sign for transactions solely for this account.	
1	First signature	Allowed to sign as the first of 2 persons for this account.	
F	Final signature	Allowed to sign as the second of 2 persons for this account.	

Please note:

- The First and Final signature can be combined

- Users are never allowed to sign for the same transaction twice

## 4.1 User group details -

Companies -Name

Туре

#### Users - Group 1

Name	User group	User ID	Email	Date of birth
pplication permissions -				
Service requests				
Channels				

Accounts -

### 4.2 User group details -

4.3 User group details -

4.4 User group details -

4.5 User group details -

### 5. Applicable terms and conditions

This set up form forms an integral part of the ING Channel Agreement between parties and the ING Channel Conditions apply to this form and the relationship between ING and the Client. Words and expressions defined in the ING Channel Conditions shall have the same meaning when used in this form, unless defined otherwise herein.

By signing this form the Client (i) confirms that it has received and agrees to the ING Channel Conditions and acknowledges that these conditions are binding upon the Client and (ii) grants a power of attorney (without the right of substitution) to each person indicated in this form as "user" to do such things and acts as indicated by the Client, in the Clients name and for and on its behalf. This power of attorney is granted in accordance with and subject to the ING Channel Conditions.

## Signatures

City, Country	
	Date
Name	Name
Signature	Signature
ING Bank (Branch)	
City, Country	Date
Name	Name
Signature	Signature
ING Bank N.V.	
City, Country	
Name	
Signature	

# InsideBusiness Portal Set up form - Modify subscription



### 1. Details of the subscription holder

### 2. User group details

Use	ers				
Nan	ne				
Тур	e				
	Value	Previous value		Chang	
•	Deactivate	User, company or permission will be deactivated/removed			
<ul> <li>Modify</li> <li>Field will be modified</li> </ul>		Field will be modified	ed		
<b>A</b>	Add	User, company or permission will be added			

# 4. Companies

Name

Assigned Туре Change

### 5. Applications

#### Service requests

Channels

### 6. Accounts

There are no account permissions assigned to this user group

### 7. Applicable terms and conditions

This set up form forms an integral part of the ING Channel Agreement between parties and the ING Channel Conditions apply to this form and the relationship between ING and the Client. Words and expressions defined in the ING Channel Conditions shall have the same meaning when used in this form, unless defined otherwise herein.

By signing this form the Client (i) confirms that it has received and agrees to the ING Channel Conditions and acknowledges that these conditions are binding upon the Client and (ii) grants a power of attorney (without the right of substitution) to each person indicated in this form as "user" to do such things and acts as indicated by the Client, in the Clients name and for and on its behalf. This power of attorney is granted in accordance with and subject to the ING Channel Conditions.

# Signatures

City, Country		
	Date	
Name	Name	
Signature	Signature	
ING Bank (Branch)		
City, Country	Date	
Name	Name	
Signature	Signature	
ING Bank N.V.		
City, Country	Date	
Name	Name	
Signature	Signature	